

**Minutes of Committee meeting of Southport Cycling Club held at Club Room
on Tuesday 4th November 2014.**

Present: Allan Taylor
Peter Scott
Margaret Biggs
Ken Beck
Richard Cary
Simon Kirwan
Dave Ritchie
Howard Massam
Juliet Jardine
Maddy Scott
Irene Gunn

Apologies: Neil Robinson and Vincent Kelly

The minutes of the last meeting were passed as an accurate account of proceedings and there were no matters arising.

**Agenda
General**

Annual Dinner

Howard advised that he had been getting some adverse comments on the fact that there will be no band or DJ and he was worried that this was affecting numbers. So far only 74 tickets had been ordered and many of these had not yet been paid for!

After discussion, it was agreed that Howard would organise to hire a DJ.

Camera

As CDNW are no longer operating, it was decided that we would keep the video in case we needed to use it on the Junior Races.

Club kit

Margaret and Ken had now checked all stock in the cupboard and there is only one pair of very small tights that may need to be disposed of.

Dolan Races

Ken is placing an order for the winners jerseys for the Dolan Races for the next two years.

Guttering

Not yet completed but nothing has yet been paid.

Sefton Sports Council

Ken agreed to circulate list of forthcoming meetings when it arrived, so committee members could see if they were able to attend.

Open 25

The date had now been set for this to be held on the 3rd Saturday in July and Bill Lloyd would be the organiser. The course had not yet been finalised and Richard was worried that if it is held at Bickerstaffe we would not be able to marshal it safely.

Electrics Update

The large lamp outside is still not working correctly and Ken agreed to get this sorted out.

Race Numbers

We had received three sets of these f.o.c but without eyelets. Ken to sort out if it possible to get this done.

Race Bikes

These had now been serviced and repaired where necessary and a bill received from Mosscofts.

3rd Party Insurance

Margaret had raised the query as to where we stood on insurance for club runs for both members and non members if there was an accident. Could the Club be liable?

Allan pointed out that it was a requirement of the Club that all members that went on Club runs, had to have 3rd party insurance with either CTC or British Cycling. The other option was personal accident insurance. We didn't however, currently check that all members had done this although we did get limited info from both CTC and BC.

We do not have official ride leaders and everyone is aware that safety is their own responsibility.

In view of the ambiguity Juliet agreed to contact both CTC and BC to get some clarification on the Club position in the event of an accident. She will report back to the committee when she receives a reply.

Bicycle Film

Simon reported that there is an excellent film available that was done for the TDF and would we be interested in showing it. The cost would be £180.

It was agreed that although there would be plenty interest it would be better if he approached the Atkinson to see if they had any interest in doing a public viewing as they had all the facilities.

AOB

There will be a junior track event at the Velodrome on 23rd November.

It was agreed to organise a Christmas party for the junior members on Friday 12th December and Irene would organise the catering.

Ken advised that the dates for next year's Dolan Races are March 14th, 21st and 28th with the NW Championships being held on 25th April.

It was agreed to hold the next committee meeting on January 6th 2015.

Following the general meeting we discussed the AGM.

AGM Meeting

We then discussed the agenda prepared by Allan with comments as follows:

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On the sheet showing committee members there were the following additions and amendments:
Membership Secretary – Will had advised that he would not be standing again for this position as he had found it very difficult to deal with spread sheets. Maddy said she would be willing to do this job and the committee will propose and second her at the meeting.

Road and Track Secretary- it was felt that no one had seen Eddie since being appointed at the AGM and he had not attended any committee meetings. It was unlikely he would want to be re-elected.

Audax Secretary – Simon would be willing to stand and would be proposed and seconded by the committee.

Clothing Secretary – Margaret was willing to stand again.

Webmaster/Twitter – neither Simon or Vincent wanted to attend meetings but were willing to help with the web and Twitter.

Juliet and Irene were both willing to stand again .
Dave Ritchie was also willing to be re-elected.

There were vacancies for Under 23 and Junior Member and Graham Moreton has shown interest in standing for the former, as well as possibly Social Secretary.

Allan suggested that if more than one person is nominated and seconded for a position, the persons doing the nominating should be asked to stand and give reasons as to why their nominee should be appointed.

Allan will send out a Newsletter advising people of the date of the AGM along with details of vacant positions and how people can apply to join the committee along with any other relevant data.

4 Life Members

Allan suggested that we officially make Bill Lloyd a Life Member even though he already qualifies to be one under present Club rules. However, Peter made the point that Bill doesn't like any fuss and had paid his club fees although he didn't need to.

Another suggestion for Life Member was Tam and this was agreed.

5. Proposal for Hon. Vice Presidents

Phil Melville was agreed for nomination at the AGM by the committee.

6. Club Fees

It was agreed that we would adopt Allan's suggestion that we give a £10 reduction in fees for all members who pay before 31st January 2015. He would then point out that this was only possible because of the profit we made from events such as Time Trials, Youth Races and 25's and it was in all members interest to help out with marshalling etc. if we wanted these events to continue. We must have more volunteers for next year!

We need to ensure that all junior and juvenile members pay the relevant membership fee i.e £4 for under 16's and £6 for 16 – 18, unless they are on family membership.

7. Committee members reports

Allan advised that all should be submitted to him in advance and should be not more than about 5 lines. He would like them by the middle of the following week. Peter presented the accounts and these were discussed.

Club Person of the Year.

There were three nominations and the majority vote was accepted. It was decided that the name of the person would be kept secret until the Dinner

AOB

Ken enquired if he would be receiving the same honourarium of £250 for 2015 and this was confirmed. He needed to buy a lot of stationery and it was agreed that he would submit the bill with 50% to be paid for by the Club.

Ken advised that the new picture of club members was away being framed and complimented Simon on the quality of the photo.

End of meeting.

Minutes of Committee meeting of Southport Cycling Club held at Club Room on Tuesday 2nd September 2014.

Present: Ken Beck (in the Chair)
Peter Scott
Will White
Dave Ritchie
Howard Massam
Neil Robinson
Irene Gunn

Apologies Allan Taylor, Richard Cary, Margaret Biggs, Simon Kirwan, Vincent Kelly.

The minutes of the last meeting were passed as an accurate account of proceedings.

Matters arising: Will had been looking into possible replacements for the heaters but had not found anything that seemed to be suitable. This needed further investigation before the winter. The comment was made that the room as well as being cold felt damp.

Neil commented that it had been very difficult to get information put into The Visitor and they seemed to have changed their deadline for articles. He also said that he was not receiving information or articles for publishing.

Treasurers Report

There had been an increase on amount of subscriptions received this year over last although the actual membership number is yet to be established.

Two weeks of TT entrance fees had just been received and would be added into the amounts shown. There had been an increase on the amount paid for the lease of the building and Ken is looking into a possible change of insurer for the building.

Club Kit

Racing caps were now in stock at a price of £8.50 and the shop is open on line for two weeks. We still need to clear some of the surplus stock in very small sizes.

We had received three sets of green race numbers but without eyelets for pins. Irene agreed to look in her surplus stock from her shop and see if she could help. Labour would be a problem! 1,200 eyelets.

Web Site

New site was up and running but not many people were using the Forum. No list of old track champions were on the new site but as Ken had a list this could be added.

Time Trials

Richard had sent some notes and informed us that over 200 people had raced this year in the 10s and 25s.

At times we had been very short of Marshalls and Timekeepers and this needed to be sorted for next year.

Bill Lloyd had volunteered to organise the Open 25 for next year and the committee agreed.

Annual Dinner

There had been an increase in the cost of the meal to £18.95 but it was felt that as we did not have as many other expenses, we should make the price £20.

We would be holding a MacMillan Coffee Morning on Saturday 27th September from 9.00am

and it was hoped that some of the Saturday riders would support it either before or after their ride.

Margaret, Howard, Jean and I would man the event and Irene would buy the milk etc. Donations of cakes would be welcome. We would try to get our event listed in the local papers.

Secretarys Report

We were still waiting for the joiner to finish the guttering and soffits.

Ken had attended the Sefton Sports Council meeting along with Colin and Allan and shown the number of events that we run for cyclists in the Sefton Area. We would continue to receive the reduction in rates but need to attend their regular meetings in future.

First Aid Courses. Vince had supplied some information and it was suggested that this be put on the web site to see if anyone was interested in being involved.

Ben Gautrey Foundation

The Club had paid for the juniors to ride their event and there was a very good turnout. All juniors had now received a club jersey from the foundation but they have been told they are only on loan and Ken has a list of who has them.

British Gas are installing a Smart Meter the day after the meeting.

Road Jersey for Phil Melville.

Phil had given the club a large donation and we were trying to supply him with a jersey but this was proving difficult in view of the new sizing.

A.O.B

Howard advised that he would not be standing for the position of Social Secretary at the AGM. As it was proving difficult to arrange a further committee meeting in October due to holidays, the menu for the Dinner was picked and is very similar to last year.

Bill Lloyd would be contacted to arrange printing of tickets etc.

The next meeting will be 4th November at 7.00pm.

Minutes of Committee meeting of Southport Cycling Club held at Club Room on Tuesday 8th July 2014.

Present: Ken Beck (in the Chair)
Richard Cary
Simon Kirwan
Will White
Dave Ritchie
Howard Massam
Juliet Jardine
Irene Gunn

Apologies: Colin Baldwin, Allan Taylor, Peter Scott, Margaret Biggs

The minutes of the last meeting were passed as an accurate account of proceedings and there were no matters arising.

Ken asked what should be done with the camera that Jonathan had purchased with grant money but had hardly been used. It was felt that now that transponders were used in the Dolan races, it was no longer needed. Simon agreed to find a valuation for it then it would be offered for sale on the web page.

Club Kit

Racing hats had been ordered and will be paid for out of the initial deposit we paid. It is likely that the shop will be open again soon for placing orders and end of August was thought to be a good time.

Annual Dinner

Venue was booked and menus would be received in September.

Sign Outside of Club

Ken is going to cut down one of the signs we already have and put it up.

Pedals

2 sets of pedals had now been purchased for the track bikes.

Dolan Races

Ken presented the accounts showing a healthy profit for the Club but there was still an invoice to come in for the medals. Jerseys for this year had been bought last year for economy of order size.

Guttering

Not yet completed.

Sefton Sports Council

In order to reduce our rates bill we need to go to at least 25% of the council meetings but we were finding it difficult to get people to attend. Jules agreed to go to any that were held in Crosby.

First Aid Courses

We need to contact Vincent to see if there is any progress on this.

Ben Gautery Foundation

The jerseys had now been received for the junior riders and looked very smart. It was agreed that they would only be given out to regular riders and would remain the property of the Club. A record would be kept of who had received them.

Ken has had an offer to swap one of our 54 bikes for a 46. This was agreed as we were finding the larger bikes get used less.

Track Night

The track night at the Velodrome on 22nd May in conjunction with High on Bikes had not been well attended and it was suggested that any future dates should avoid clashing with Time Trials.

Bill Bradley Ride 2015

It was felt that for next year we should try and organize another official ride if possible so that we could continue our support of McMillan Nurses.

Web Update

Simon reported that the Forum was working well but had been set with very high security settings and unless you were registered with properly recognised name, you would be denied access. A framed print of the group photo was ordered.

Membership Secretary

The new system is working OK but there is still a problem knowing how many youth members we have. Ken to provide list (about 45)

Will felt there were many issues on Club Rides and we should try to be more welcoming to new members.

Electrics Update

Electrics in the Club Room have been completed and the large lamppost outside sorted out. Better heaters were needed inside the room and Will agreed to look into what was available.

Open 25

Richard reported that arrangements were going well for the event with prizes, flyers and projector organised but he was worried that we may not get enough marshals.

It is a very busy course with lots of turns and we would need about 10 marshals.

AOB

It was agreed that we would give a small gift to the three residents that live near the end of the 10's course, especially for providing the parking provision. Alan Stark to advise.

It was felt that we are not getting any press coverage at the moment despite there being lots of things happening. At one time results of the 10's appeared every week along with photos from rides and races. Situation to be looked into.

The next meeting will be held on 2nd September 2014.

**Minutes of Committee Meeting of Southport Cycling Club held at Club Room
on Tuesday 27th May, 2014.**

Present:

Allan Taylor (Chair)

Simon Kirwan

Peter Scott

Margaret Biggs

Richard Carey

Maddy Scott

Neil Robinson

Apologies received from, Juliet Jardine, Irene Gunn, Ken Beck, Howard Massam, Will White, Vincent Kelly

Minutes of the last meeting were accepted.

1. Treasurer's Report.

Peter provided an update of the current income and expenses position. There have been a few major items of expenditure during the last month i.e. £300 for the lease of premises, £650 for club insurance and £500 spent on two track bikes (leaving a balance of £500 remaining from a £1,000 grant for track bikes).

2. Membership.

Allan provided an update in the absence of Will. There were no new members reported for the month. Allan has sent out a reminder to all prior year members to remind them that subs are due for the current year. This message is also on the website and has been included in the newsletters. Peter reported that membership subscriptions for this year have now just exceeded the amount received for the whole of last year.

3. Clothing.

Margaret reported that the first order from Champion System is due to be delivered by the end of May. The kit may therefore be available for collection from the clubhouse at the next Monday meeting which is on the 2nd June. This will be confirmed nearer the time.

It was agreed that the club would purchase 25 caps which is the minimum order quantity.

Margaret to enquire about the return of £200 deposit paid to CS when the account was set up.

4. Website/Twitter.

Simon provided an update on how the new website was progressing. Simon has completed the transfer of content on to the new website. However, there is still has a concern about the format of the new website's forum which Simon is working to resolve. Once this is done Simon and Allan will be working on the timing and process for switching over from the old to new website. Simon will provide a more comprehensive update at the next committee meeting.

5. Time Trial Secretary.

Richard was able to report that the 10 mile TT series was so far going well. One evening had been cancelled due to road works but apart from that there had been good attendances from both club and non club members.

The following actions were agreed ahead of the Open 25 TT set for Saturday 26th July:

- Alan Stark has agreed to print flyers for the event.

- 100 new numbers to be purchased. Margaret to follow up on an offer from CS to provide these. Rich to get prices and go ahead and purchase up to a value of £100.
- Rich to source/purchase new course arrows and a chequered finish board.
- Rich to talk to Dave Hilton about what he did for prizes last year.
- Rich wants a way of showing the times of the competitors as they finish. Allan agreed to help by providing a projector that can be set up in the HQ.
- Consider providing briefings for new marshals.

6. General Secretary.

In Ken's absence Allan provided an update on several matters:

- Two new track bikes had been received and two more are on order. Ken to buy pedals.
- Ken still to decide on how best to upgrade some light switches in the clubhouse.
- New youth jerseys provided by the Ben Gautrey Foundation are due soon. These are being purchased using a £1,000 grant from the foundation. £411 deposit has been paid by the club.
- No update regarding a new sign outside the club.
- A group of members will attend a meeting of the Sefton Sports Council where it is we hoped to secure an extension to the current Rates reduction which has been in place for 5 years.

7. Social Secretary.

There was nothing to update this month.

8. Bill Bradley Ride 2015.

Although, the Bill Bradley ride for this year has been cancelled, due to a problem with the HQ at UCLAN in Preston, the committee felt they wanted to support the ride in future years. Allan will talk to Joan about whether she would still like this to happen and about how the committee could help.

9. Any Other Business.

There was no other business.

Summary of Actions:

1. Order 25 club caps from Champion System. **Margaret**
2. Enquire about the return of £200 deposit from Champion System. **Margaret**
3. Progress with making the forum live and update at next committee meeting. **Simon**
4. Purchase 100 new numbers for the time trials. **Richard/Margaret**
5. Purchase new course arrows and chequered finish board. **Richard**
6. Speak with Dave Hilton about prizes for the open 25. **Richard**
7. Set up projector at open 25 to display finish times of riders. **Allan**
8. Consider providing summary briefing for new marshals. **Richard**
9. Talk to Joan about the future of the Bill Bradley ride. **Allan**

Date of next meeting: **Tuesday 8th July**

**Minutes of meeting of Southport Cycling Club held at Club Room
on Tuesday 15th April, 2014.**

Present: Allan Taylor (Chair)
Richard Cary
Howard Massam
Dave Ritchie
Will White
Juliet Jardine
Simon Kirwan
Margaret Biggs
Irene Gunn

Apologies: Ken Beck, Neil Robinson, Vincent Kelly, Peter Scott and Maddie Scott

Minutes of the last meeting were accepted as being an accurate account of the proceedings.

Matters arising:

It was agreed that the presentation boards should be brought up to date and Irene agreed to ask Anna who had done them last time then report back to the Committee.

Treasurers Report

Allan read a report that Peter had prepared for the last month showing receipts for the Dolan Races but with lots of expenditure still to be paid.

Membership

Will reported that the new system was working well but it was very difficult to arrive at an accurate figure for total membership other than 127 membership cards had been issued i.e. number of people paid. There was a problem knowing how many Junior members we had as well as Life Members.

Past members who had not renewed their membership yet had received two email reminders and would now be advised that they would no longer be sent club information.

There were still lots of uncollected cards in the Club Room even after the Monday Party.

Club Kit

The on line shop was now open and we almost had sufficient orders to cover the minimum quantities required. It was agreed that if at the close we were short of a few items, the Club would make up the shortage by buying some stock to be held in the Club.

It was agreed to order 50 of the cloth caps, which was the minimum order.

The design of casual wear would be agreed so that the next time the shop was open, people could place orders.

Web Site Design

More work needs to be done between Simon and Allan particularly with the merging of the two sites.

Simon advised that within the site there was a Forum for members comments but thought was needed as to how it was to be moderated. Simon said he would be willing to do this if needed. (It should only be able to be accessed by members and not the general public)

Juliet pointed out that junior members should not be able to access a Forum that was not exclusively for juniors.

Time Trials

Richard reported that the first time trial of the season went off very well last week and we had 38 riders on the new course, with only slight confusion as to where the finish line was.

It was agreed by the committee that we would pay the fee of £15 for the SPOCO so that our members could enter any of their events. Richard to advise Peter that this had been agreed and where to send the cheque, then do a piece for the Web Page advertising it.

Radios had been purchased and been used on the first event and had proved useful. They had been recommended by British Cycling and were tuned to their frequency so that they can be used in the Park Races.

Secretary

As Ken was away, Allan went through the following list:

We were still awaiting two more track bikes and Ken needed to buy 4 lots of pedals.

As already stated we had the radios now and we would be using them on 26th April.

The new plastic gutter boards and soffits had been fitted and we were awaiting the electrical inspection.

The cheque had been received from the Ben Gautrey foundation for jerseys and these had been ordered,.

Ken and Juliet had attended the Go Ride Meeting in Manchester and Juliet gave a brief report particularly on the child protection information she had been given. Any adults that regularly went on junior rides even if they were parents of juniors attending, need to be CRB checked.

Juliet agreed to tell Ken that all the CRBs we had at present were out of date and he needed to get in touch with the Council to have them redone. This was needed urgently.

No news on Club sign outside.

Track Night OK

CTC - we would advise them of the change of Treasurer and give them the name of Peter. We would also try to obtain a list of how many of our members had joined via the Club Affiliation.

The date for the downhill competition would be changed to 17th October at Alan`s suggestion.

Social Secretary

Ken Beck had agreed to be guest of honour and hand out prizes as long as he did not have to make a speech!

A.O.B

Several people felt that it was a shame that the Bill Bradley Ride was not going ahead this year and Allan pointed out that to try and organise a big event such as this at an alternative venue would be very difficult in such a short time scale but maybe it could be looked at again in the future.

Irene asked for confirmation that the event being run at Bickerstaffe next weekend was the one that had previously been held in August. It was.

The next meeting will be on May 27th, when Irene would be on holiday.

**Minutes of meeting of Southport Cycling Club held at Club Room
on Tuesday 11th March, 2014.**

Present:

Allan Taylor (Chair)
Peter Scott
Richard Cary
Howard Massam
Dave Ritchie
Will White
Neil Robinson

Juliet Jardine
Derek Unsworth
Maddie Scott
Margaret Biggs
Irene Gunn
Graham Moreton (Invited Member)

Apologies received from Ken Back, Vincent Kelly and Simon Kirwan

Minutes of the last meeting were accepted as being an accurate account of the proceedings.

Treasurers Report

Peter presented his report showing the Income and Expenditure and pointed out that we had received a lot of prerace entries for the Dolan Races as well as two grants but there would be a lot of outgoings in the next couple of months.

Membership

Will reported that the new system was working well and we currently had 170 paidup/life members. About 30 people had not renewed their membership and there was a discussion re should these members be contacted. There would be a reminder put on the web that people can renew their membership on line as well as renewing their CTC membership at the Affiliated Rate by quoting reference 8001544.

Membership cards were available and had been posted, whilst others were in the club room but very few seem to be collected.

Club Kit

A discussion took place re proposed system for ordering kit from Champion Systems but there was a need to clarify the system regarding delivery cost.

Design of both jerseys and shorts was finalised.

Margaret announced that the Sales Manager from the Company would be at the Club next Monday from 7.30pm and he would bring with him samples for people to try on so they could get the correct fit. Margaret and Allan to talk to him to finalise prices and delivery details.

Web Site Design

As Simon was not present this was left until the next meeting.

Time Trials

Richard presented his proposals for the points system for the next season of Time Trials as we no longer had outside funding and it was agreed by the Committee that instead of cash prizes, medals would be presented for the all the various categories. (This is only for the 10`s)

The entry fee would be maintained at £4 for all entrants.

The Committee agreed that at the end of the season, they would look at maybe paying some expenses to the timekeepers.

Richard pointed out that the course had yet to be finalised and this needs to be done urgently as the Police need to be advised in advance. Richard to discuss with Bill Lloyd.

Secretary

As Ken was on holiday, Allan briefly went through the list of items on the Agenda:

Mayor`s Charity Fund - £840 had been received and would be used towards the cost of plastic gutter boards and electrical wiring testing.

New track bikes - We had received the £1000 from MBNA and two of the bikes had already been delivered. There were still two on order.

Dolan Races - Ken was looking at the price of radios to be used at the races, as well as for the Time Trials.

Ben Gautrey Foundation - they will be giving us £1000 to be used for the purchase of junior cycling tops which will have thei logo on in addition to the club colours.

Meeting was planned in Manchester for 23rd March and Ken and Juliet will be attending.

Track Night had been booked for the Velodrome on 22nd May and cost would be £20. We would have 20 places.

It was agreed by the Committee that Peter Scott could buy the “Bulls” bike from the Club.

Social Secretary

The Committee discussed who should present the prizes on the evening of the Annual Dinner and they came to a good conclusion.

A.O,B

Graham gave a talk on setting up a group page on Strava and Facebook so people can see what the Club is doing but it was generally felt that we already had a web page with a Twitter feed and other “feeds” on the page would be “messy”.

It was agreed that Graham should set-up a group Facebook page which would have a link to the web-site (and the web site a link to the facebook page). Graham to do some work on Strava and submit to Allan for further consideration.

The Champions boards need to be updated and consideration was to be given as to how we did this. The last time they were done Anna arranged it.

Richard is planning to attempt two club records this year and asked for assistance with timekeeping. The first is Southport to Settle - 108 miles and Dave volunteered to look at dates so he could help.

The second is Southport to Carlisle at a later date.

The date of the next meeting would be April 15th.

**Minutes of Committee Meeting of Southport Cycling Club held at Club Room
on Tuesday 11th February, 2014.**

Present:

Allan Taylor (Chair)	Vincent Kelly
Ken Beck	Simon Kirwan
Peter Scott	Maddy Scott
Howard Massam	Margaret Biggs
Dave Ritchie	Colin Baldwin (President)
Will White	

Apologies received from Neil Robinson, Juliet Jardine, Richard Carey, Irene Gunn

Minutes of the last meeting were accepted.

1. Treasurer's Report.

Peter provided an update of the current income and expenses position. Just over £2,800 has been added to the account so far this financial year, however, £1,000 of this was from a grant which will soon be spent on youth track bikes and £1,400 was from entries to date for the upcoming youth races the costs for which have yet to be incurred. An update will be provided at the next meeting.

2. Membership.

Will reported that the new membership system was working well. Most subscriptions for 2014 have now been paid. About one third of the payments have been collected using PayPal.

Margaret asked if this facility cost the Club anything and Allan reported that a £25 subscription incurs a charge from PayPal of about £1. Colin questioned why we were using PayPal if it costs the Club. Allan said the PayPal payment system was a trial for this year and may not be used in future but that the new system had enabled the Club to collect good membership records and that the details provided by members via the system should help improve Club communications in future.

There were 5 new members in January.

3. Clothing.

Margaret put forward a proposal that the Club begin using Champion Systems for the supply of kit. There are a number of advantages to using this supplier:

- A wide range of clothing is available including accessories.
- There is a range in quality and pricing.
- The standard most popular items are of very good quality and generally no more expensive than our current kit.
- Members can order and pay for kit directly on the website (or alternatively place their order with Margaret).
- The minimum order quantity is for any 10 mixed items across all of the membership.
- Sizing chart and sizing samples will be available.

Margaret handed out some samples and it was generally agreed the quality was very good. It was suggested that we opened a short term window during March as a trial so that members could

place orders. After the trial period and after consultation with those people who had placed orders we would then decide whether or not to change to this supplier on a permanent basis.

Allan was concerned that the terms and conditions were not totally clear or understood and these needed to be nailed down prior to us opening an account and placing any orders. Margaret was asked to go ahead and establish final contractual details including clarification of an offer made to Vince via email/Twitter. The committee approved the payment of a £200 refundable deposit which is required in order to open an account. The deposit also secures the provision of samples and sizing details.

Howard asked that it be minuted he didn't agree with the decision and felt Margaret should have implemented the action agreed at the last meeting which was to continue using DSG.

4. Website/Twitter.

Simon provided an update on how the new website was progressing. A new domain name has been acquired and a new website has been built including a member's forum. The website currently has very little content and Simon said he will need assistance/volunteers to help transfer the existing content and history from the current website over to the new one. Simon will seek to set up a demonstration of the new website at the next committee meeting.

Allan reported that, as a result of the new membership system, we now have a working email distribution list as evidenced by the issue of a newsletter to all members during January. It was felt that the newsletter had generally been received well and it was agreed we would continue with these in future. Allan requested people to help by contributing to the next and future newsletters.

5. General Secretary.

Ken provided an update on several matters.

- The club had not received any money from the Mayors charity fund.
- Two new track bikes had been ordered and are due for delivery in February with two more due in March.
- There was a discussion about whether the club should buy or hire radios for the Dolan Youth races. It was agreed Ken would look into buying radios as these would be useful for other events like the Club Time Trials.
- Ken is trying to get funding to replace the gutters and soffit boards around the clubhouse.
- Ken reported that the 5 year compulsory electrical inspection of the clubhouse had been completed and paid for. He was also getting prices for a number of electrical jobs in the clubhouse, such as the replacement of some light switches.
- There is still one ticket available for the Club table at the Ben Gawtrety foundation dinner on 15th February.

6. Time Trial Secretary.

In Richard's absence Allan requested everyone read the proposal for changes to the Points Competition and it would be discussed at the next meeting along with details of changes to the 10 mile course.

7. Social Secretary.

Howard reported that a deposit had been placed with The Old Links for this year's annual dinner and prize presentation. He asked the committee to consider whether or not we should

have a DJ, band or music this year. It was agreed we would not pay for a DJ or band but would have background music following the presentations. It was also agreed we would not have a guest speaker this year. At the next meeting we would discuss who might be a suitable guest of honour to be invited to hand out prizes.

8. First Aid Talk.

Vince has arranged for a paramedic to give a first aid talk in the club room on Monday 17th February at 7.45pm. Details are on the website and Vince will advertise via Twitter etc. Expenses will be paid and Peter is to bring cash on the night.

9. Any Other Business.

Ken reported that there was an opportunity for the Club to hire the Manchester Velodrome later this year. 22nd May was the most likely date. Ken will enquire if any other Clubs in the area are interested in sharing the cost.

Summary of Actions:

1. Finalise the terms and conditions before entering into a contract to order club kit from Champion Systems. **Margaret**
2. Refundable deposit to be paid to Champion Systems. **Margaret/Peter**
3. Arrange demonstration of new website at next committee meeting. **Simon**
4. Provide contributions/suggestions for the next newsletter. **All**
5. Prices for new Club radios. **Ken**
6. Prices for electrical work in Clubhouse. **Ken**
7. Velodrome evening session and sharing costs with another local Club. **Ken**

Date of next meeting: **Tuesday 11th March**

**Minutes of meeting of Southport Cycling Club held at Club Room
on Tuesday 7th January, 2014.**

Present:

Allan Taylor (Chair)
Ken Beck
Peter Scott
Richard Cary
Howard Massam
Dave Ritchie
Will White

Vincent Kelly
Juliet Jardine
Simon Kirwan
Maddie Scott
Margaret Biggs
Irene Gunn

Apologies received from Neil Robinson
Minutes of the last meeting were accepted as well as the minutes for the special meeting to establish banking details, now that Peter has taken over from Bill Lloyd.

As Margaret was late in arriving, we started with points 2 and 3 on the Agenda.

Treasurers Report

Peter advised that he was in the process of changing the Club`s account at HSBC and had passed over all the relevant documents but the account was not yet active.

Richard said that money from the 10`s would be passed over on a regular basis once the season started in April.

New Membership System

Will reported that Allan had set up a new system on the web page to ensure that we had an up-to-date list of all members complete with their names, addresses and email addresses. This had been tested and seemed to be working well with members sending in their details and subs for the new season.

Membership cards were available and had been posted, whilst others were in the club room awaiting collection.

Club Kit

Margaret apologised for arriving late due to a family medical problem.

The amount of stock we had at present was discussed and also where all stock should be kept in the future. Previously Ken kept it in his loft in cardboard boxes.

It was agreed that we would buy a 6 ft metal cabinet that would be in the clubroom and kept locked. Will to investigate.

After discussion, it was agreed that at this point in time we would stay with the current colour and design but when ordering new kit we may slightly adjust how many logos appear.

Margaret had been investigating suppliers and felt that we should go to GSG but insist that we have samples of all sizes in the club so that people could try on before buying. GSG should also supply a guide to sizing to avoid the problem of the previous stock being a different fit to that sent in the past.

Margaret to contact GSG with regard to pricing and sizing and report back to the committee. Allan would then put details on the webpage.

It may be that in future we ask people to pay in advance for goods ordered or at least pay a deposit.

Dinner Dance

Howard reported that he had been doing a survey of members and out of 45 only 2 had any adverse comments about the Old Links Venue. He had contacted the Ramada but it was a lot more expensive and they couldn't do the 21st November. At the moment that date was still free at the Old Links and it was agreed that Howard would go ahead on book it.

Web Site Design

This was discussed at length and the various proposals put forward by Simon. Simon agreed to go ahead on the redesign and said he was happy to maybe get the banner of the site redesigned to give more impact.

Dolan Races

Ken reported that he had already received some entries for the races.

Because of the high costs involved with using St. John's Ambulance we would be changing to The Red Cross.

The format of the racing had been changed and it was hoped that this would make the day run more smoothly.

We had received the funding for the trackbikes from HBNA and the committee agreed that the club would pay for one more bike so that more youth riders could have the chance to ride at the track.

The Ben Gautrey Foundation were having a dinner at the Floral Hall on 15th February, when Dan Salcido would be presented with a bike donated by Dave Williams. It is hoped that we may be able to persuade some of our members to attend – the cost being £30 per person. Irene and Jim would like to buy two tickets.

Go Ride Meeting – Jules and Ken were going to Manchester on 23rd March to attend a meeting .

Time Trials Secretary

The format for the Time Trial points competition was discussed with Richard putting forward several options. It was decided that Richard would come back with a firm proposal for the next committee meeting.

First Aid Courses

Vincent to chase this up.

Group Riding Etiquette

In view of the number of accident in recent months, it was agreed to put a document, as presented to the committee, on the notice board in the hope that it would make riders more aware of risks when riding in a group.

A.O.B

Dave Ritchie asked if it would be possible to hire the club room maybe once a month for 2 hours to have a meeting between foster carers. It was agreed that a charge of £20 per meeting would be appropriate.

Ken`s expenses payment was approved.

Life members – it was felt that the only way we could appoint life members was at the AGM.

Dates for the next meetings were agreed as 11th February, 11th March and 8th April.

The meeting ended at 9.00pm